



OFFICE OF THE DEPUTY COMMISSIONER, RAMGARH
(Office of District Skill Officer, Ramgarh)

Tender Ref. No. 02

Date:- 03/04/25

The District Skills Officer (the "Authority") intends to engage an agency for a period of 12 (Twelve) months for Training and Certification of 180 Amins in Ramgarh District (Phase – I). However, the Authority at sole discretion reserves the right to invite fresh bid for the said premises if required.

NOTICE INVITING TENDER

Request for Proposal for Selection of Agency for Training and Certification of 180 Amin in Ramgarh District

Sl.	Information	Details
1	Name of Work	Selection of Agency for Training and Certification of 180 Amin in Ramgarh District, Jharkhand
2	Period of Works	1 Year
3	Tender Cost/Document Fee	Rs. 10,000.00 (Ten Thousand only in form of DD) in favour of District Skill Officer, Ramgarh. The bid processing fee shall be submitted along with the 1 st inner Envelope of the Technical Proposal.
4	Earnest Money Deposit (EMD)	INR. 2,30,000.00 (Rs. Two Lakh Thirty Thousand only in form of DD) in favour of "District Skill Officer, Ramgarh"
5	Last date and time of receipt of Bid	Date : 17/04/2025 Time: 03:00 PM
6	Date and time of Opening of Bid	Date: 17/04/2025 Time: 04:00 PM
7	Bid Submission Place	Office of District Skill Officer (Near Ramgarh Block Campus), Ramgarh - 829122
8	Date, time and venue for the power point presentation and opening of Bid	Date: Time: Deputy Commissioner Officer, Ramgarh "A" Block, 1 st Floor, Collectorate Ramgarh, Chhatramandu, Ramgarh – 825101

Note :

- Office of the Skill Officer reserves the right to change any schedule, please visit the website mentioned in the RFP documents regularly for the same.
- Proposal must be received no later than time, date and venue mentioned in the Fact Sheet. Proposal that are received after the specified date and time will not be considered.

3. The selected bidder may convert the EMD into performance security by submitting a new Demand Draft in favour of Bidding Authority.

Sd/-
Deputy Commissioner,
Ramgarh

Memo No. 08 /District Skill Office Ramgarh, Date : 03/04/25

- Copy to :- District Information and Public Relation Officer, Ramgarh for Necessary & needful action. This is a kind request to publish this tender information in daily Newspaper.
- Copy to : D.I.O, Ramgarh for Necessary & needful action. This is kind request to upload this tender information on District Website.
- Copy to : All members of Tender Committee Selection of an Agency for Training and Certification of 180 Amins in Ramgarh District, Jharkhand for kind information.

Chanday
03/04/25
Deputy Commissioner,
Ramgarh

REQUEST FOR PROPOSAL (RFP)

For

**Selection of an Agency for Training and
Certification of 180 Amins in Ramgarh
District**

**Office of District Skill officer,
Ramgarh (Jharkhand)**

SCOPE OF WORK-

The scope of work for Amin Training and Certification typically involves a range of tasks related to land surveying and cadastral surveys. The key components of the Training Curriculum are broadly mentioned below:

1. Cadastral Survey: Conducting surveys to determine the boundaries and ownership of land parcels.
2. Boundary Demarcation: Marking plot boundaries using procedures as laid down by Department Of Revenue, Jharkhand
3. Site Survey: Surveying proposed industrial or construction sites using instruments like Theodolites.
4. Land Acquisition Projects: Assisting in land acquisition for projects such as roads or industrial developments.
5. Construction Supervision: Supervising construction or renovation work, especially related to boundary demarcation and land acquisition.
6. Contour Mapping: Preparing contour maps of areas using leveling instruments.
7. Technical Drafting: Creating technical drawings and using conventional signs and symbols used in surveying.
8. Employability Skills Training: Providing training on skills needed for employability in the field of surveying. The training must include both theoretical and practical components, with hands-on training and employability skill development.

Eligibility Criteria

The proposals must be complete in all respect and should cover the entire scope of work as stipulated in the RFP documents. The invitation to Proposal is open to all applicants who qualify the eligibility criteria as given below:

Conditions of Eligibility			
S.NO	Basic Requirement	Specific Requirement	Documents Required
1.	Legal Entity	Applicants eligible for participating in the assignment should be a single Legal Entity registered in India. a) All Universities established anywhere in India, whether Government or Private. b) Open universities are allowed. c) They also must have or will establish an Office in Jharkhand prior to Tender evaluation.	* Certificate of incorporation; *Registration certificates; * PAN & GST number of the organization; * Trust Deed registered Under Indian Trust Act. 1882;
2.	Applicant Affiliation & Turnover	1. Experience in Training & Certification of 1 Yr Amin Survey Course recognized by All India Council for Technical Education (AICTE)/State Council of Technical & Vocational Education/UGC. 2. The applicant should have a minimum average annual turnover of Rs.50 Lakhs (Rupees Fifty Lakhs) over the last three FYs (FY 21-22, FY 22-23 & FY 23-24) along with ITR same years.	1. Affiliation certificate 2. Audited balance sheet and Relevant ITR.

3.	Applicant Experience	Applicant Organization must have completed training of 500 (five hundreds) NSQF /UGC/NCVT/AICTE/MHRD/skill trainee and 3 Years completed in skill development sector	Certificate from NSQF/UGC/NCVT/AICTE/MHRD/skill trainee/CA
4.	Earnest Money Deposit (EMD))	The applicant must furnish, as part of its proposal, an EMD of INR 2,30,000(Rupees Two Lakh Thirty Thousand Only), in the form of Demand Draft or Bank Guarantee in favour of District Skills Officer, Ramgarh.	Original Demand Draft/Bank Guarantee
5.	Authorized representative from applicant	A Power Attorney/Board Resolution in the name of person signing the proposal.	Original Power of Attorney/Board resolution copy.
6.	Non-Blacklisting	The Applicant should not be blacklisted by any agency private or Government (state/ center)	Non-Blacklisting Declaration (Notary certified)
7.	Track record	Proven track record of successfully completing similar projects.	Work order/Completion certificate

Period of execution

The selected organization will complete training program within Twelve (12) Months.

General Conditions of Contract

- a) All information supplied by Applicants may be treated as contractual binding on the Applicants, on successful award of the assignment by the district administration on the basis of the RFP.
- b) No commitment of any kind, contractual or otherwise shall exist unless and until a formal written contract has been executed by or on behalf of the district administration.
- c) This RFP supersedes and replaces any previous public documentation & communications, and Applicants should place no reliance on such communications.
- d) District administration may terminate the RFP process at any time and without citing any reason. District administration makes no commitments, expressed or implied, that this process will result in a business transaction with any entity.
- e) This RFP does not constitute an offer by district administration. The Applicants participation in this process may result in the district administration engaging the Applicant towards execution of the Contract.
- f) Prices quoted must be firm and shall not be subject to any upward revision on any account what-so-ever throughout the period of the engagement.
- g) All prevailing rules, regulation guidelines, instruction etc. pertaining to job work contract, issued by Govt. of Jharkhand through its various resolution/ circulars/ letters shall also be applicable to this RFP.

Compliance/Completeness of Response

- a) Applicants are advised to study all instructions, forms, terms, requirements, appendices and other information in the RFP documents carefully. Submission of the Proposal shall be deemed to have been done after careful study and examination of the RFP document with full understanding of its implications
- b) Failure to comply with the requirements of this paragraph may render the Proposal noncompliant and the Proposal may be rejected.
- c) Applicants must:
 - i. Comply with all requirements as set out within this RFP.

- ii. Submit the forms as specified in this RFP and respond to each element in the order as set out in this RFP
- iii. Include all supporting documentations specified in this RFP.
- iv. The Proposals must be complete in all respects, Indexed and Hard Bound. The page numbers must be clearly marked on each page and cross reference be indicated on the Index Page.

Earnest Money Deposit

- a) Applicants shall submit, along with their Proposals, EMD of INR 2,30,000/- (Rupees Two Lakh Thirty Thousand Only), in the form of a Demand Draft issued in favour of "District Skills Officer "payable at Ramgarh
- b) EMD of all unsuccessful Applicants would be refunded by district skills office within 30 Days of the Applicant being notified as being unsuccessful. The EMD, for the amount mentioned above, of successful Applicant would be returned upon satisfactory completion of the project.
- c) EMD amount is interest free and will be refundable to the unsuccessful Applicant without any accrued interest on it.
- d) The Proposal submitted without EMD, mentioned above, will be summarily rejected.
- e) The EMD may be forfeited
 - i. If an Applicant withdraws its Proposal during the period of validity.
 - ii. In case of a successful Applicant, if the Applicant fails to sign the Contract in accordance with this RFP.

Submission of Responses

Technical Proposal - in a separate sealed envelope (containing)

- EMD and Power of Attorney and RFP document; fee;
- Cover letter and Eligibility Criteria mentioned
- Technical Proposal

Financial Proposal - in a separate sealed envelope (containing)

- Cover Letter
- Financial Proposal

Evaluation Process

- a) District administration will constitute an **Evaluation Committee** to evaluate the responses of the Applicants.
- b) The **Evaluation Committee** constituted by the district administration shall evaluate the responses to the RFP and all supporting documents/ documentary evidence. Inability to submit requisite supporting documents/ documentary evidence, may lead to rejection.
- c) The decision of the **Evaluation Committee** in the evaluation of responses to the RFP shall be final. No correspondence will be entertained outside the process of evaluation with the Committee.
- d) The **Evaluation Committee** may ask for meetings with the Applicants to seek clarifications on their Proposals.
- e) The **Evaluation Committee** reserves the right to reject any or all Proposals on the basis of any deviations.

- f) Each of the responses shall be evaluated as per the criteria and requirements specified in this RFP under the "Evaluation and Selection" section.

Evaluation & Selection

a) As part of the evaluation, all proposals submitted should fulfill the minimum eligibility criteria as mentioned in the previous sections of the document.

b) Technical Evaluation

- i. Initial Bid scrutiny will be held and incomplete details as given below will be treated as non-responsive

If Proposals:

- Are not submitted in as specified in the RFP document
- Received without the Letter of Authorization (Power of Attorney)
- Are found with suppression of details
- With incomplete information, subjective, conditional offers and partial offers submitted
- Submitted without the documents requested in the checklist
- Have non-compliance of any of the clauses stipulated in the RFP
- Have a lesser validity period

d) All responsive bids will be considered for further processing as under:

Proposal Evaluation Committee will prepare a list of responsive Applicants, who comply with all the Terms and Conditions of the Tender. All eligible bids will be considered for further evaluation by the Committee according to the evaluation process defined in this RFP document.

The decision of the Committee will be final in this regard.

- Evaluation committee will examine the bids to determine whether they are complete, whether any computational errors have been made, and whether the bids are generally in order.
- The district administration may conduct clarification meetings with each or any Applicant to discuss any matters, technical or otherwise.
- Proposal shall be opened in the presence of Applicants representatives who intend to attend at their cost. The Applicants "representatives who are present shall sign a registration document giving evidence of their attendance.

- ✓ Proposal document shall be evaluated as per the following steps

Evaluation of document:

A detailed evaluation of the bids shall be carried out in order to determine whether the Applicants are competent enough and whether the technical aspects are substantially responsive to the requirements set forth in the RFP document. Bids received would be assigned scores based on the parameters defined in the table below. All supporting document submitted in support of Eligibility and Technical Evaluation matrix should comply the following:

- Supporting document is to be submitted in Technical Cover.
- Applicants failing to comply any of the above then the Bid will be summarily rejected.

Technical Evaluation Criteria

A	Criteria of evaluation of technical proposal (Institutional)	Maximum Marks
1	2	3
1.	Past Experience and Expertise: The organization should have experience in Training and Certification of Amin or Relevant with documentary proof specifying the details of the training design with curriculum and certification imparted previously. Organization with more than 5-years work experience - 15 Marks Organization with 4-5 years work experience 12.5 Marks, Organization with 3-4 years work experience 10 Marks, Organization with 2-3 years work experience 7.5 Marks and Organization with 1-2 years work experience 5 Marks.	15
2.	Organization with 3-years Turnover more than 1 Crore (15 marks), 50 lakh to 1 Crore (10 marks) and less than 50 lakh (5 marks)	15
3.	Key Professionals: Qualification & experience of key personnel Proposed in the team for the assignment. (Number of Trainers/professionals and their CV attached) A. Qualification- Masters/Eq. (10 Marks), Bachelors/Eq. (08 Marks), 12th/Eq. (6 Marks) B. Experience- 4-5 years' experience (10 Marks), 3-4 years (08 Marks), 2-3 years (06 Marks), 1-2 Years (04 marks) Note- Qualification (A) +Experience (B) = 20 Marks (10+10) and at least 10 trainers must be in team.	20
Sub Total (A)		50
B	Presentation:	
A detailed presentation (PPT) of the plan, course curriculum and execution		25
Sub Total (B)		25
C	Financial Proposal:	
Training Cost including all mandatory expenditure.		25
Sub Total (C)		25

Financial Evaluation (FE)

The Applicant shall be selected on the basis of Quality cum Cost Based System (QCBS), where by Technical Proposal will be allotted weightage of 70% and Financial Proposal will be allotted weight age of 30%. The Proposal with the lowest bid shall be given a financial score of 100 and the other proposals shall be given financial scores that are inversely proportionate to lowest Financial Proposal

The Financial Proposals shall be given scores as follows:

$Sf = 100 \times Fm / \text{Financial Proposal of Applicant under consideration};$

Where: -Fm: Lowest Financial Proposal and Sf: Financial Score

For selection of Supplier/Agency, final ranking will be determined based on the combined total score for each Applicant separately. This will be done by applying a weight age of 0.70 (or 70%) and 0.30 (or 30%) respectively to the technical and financial scores of each qualifying Proposal. The Total Score of Technical Proposal and Financial Proposal shall be computed as follows:

$\text{Total Score} = (Te \times 0.70) + (Sf \times 0.30)$

Where: -Te: Technical score and Sf: Financial score

Selection-The Applicant scoring the highest Total Score in bid process shall be declared as the "Selected Applicant"

General Conditions

- The successful Agency/Firm/Company/Organization will receive financial support for Training Program. As per common cost norms of Ministry of skill development Govt. of India,
- Document fee submitted will not be refunded in any situation.
- For MSMÉs, exemption of EMD will be given as per provisions in Jharkhand Procurement Policy 2014.
- The interested candidates can submit their proposals either by registered post or by hand directly at the bid submission place. Proposals submitted through any other mode will not be accepted for evaluation.
- For executing the above scope of work the District Skills Office, Ramgarh will make available all necessary documents/information/certification to the selected organization as and when required.
- Prices quoted must be firm and shall not be subject to any upward revision on any account whatsoever throughout the period of the engagement.
- All prevailing rules, regulation guidelines, instruction etc., pertaining to job work contract, issued by Govt. of Jharkhand through its various resolution/ circulars/ letters shall also be applicable to this tender.
- The selected firm/organization will undertake discussion regarding tentative payment schedule and terms and conditions as applicable. Final agreed payment schedule between both the parties will be mentioned in both the work order and the MOU to be signed thereafter.
- The selected organization start training program within 15 days of receiving the Work Order and signing of MOU.
- The invoices should be submitted along with complete details of the work undertaken during the said period including agreed deliverables at the time of signing of MOU.
- For facilitating electronic transfer of funds, the selected organization will be required to indicate the name of the Bank, Branch and Account Number (i.e., Bank Name, IFSC Code and Bank A/c Number) and also forward a cheque leaf duly cancelled to verify the details furnished. These details should also

be furnished on the body of every bill submitted for payments by the selected agency.

- The District Administration, Ramgarh reserves the right to inspect the quality of the items supplied and installed and takes appropriate action in case of any discrepancies.
- Jurisdiction of any dispute will be District Court, Ramgarh.

Annexure I: Format of Covering Letter

(To be submitted on the Letterhead of the Applicant)

Date:

To
The District Skill officer,
Ramgarh

Subject: RFP for Selection of Agency for Training and Certification of 180 Amin in Ramgarh District

Dear Sir/Madam,

With reference to your RFP reference no: / / 2024
dated _____ M/s _____

Here by submits the RFP application for the subject project.

1. I/We certify that all information provided in the application is true and correct.
2. We understand that this RFP is non-binding in nature, District Skills Department reserves the right to follow an alternative bidding process for selection at its own discretion
3. I /We acknowledge that the right of the District Skills Department to reject our application without assigning any reason or otherwise and hereby waive, to the fullest extent permitted by applicable law, our right to challenge the same on any account whatsoever.
4. I/ We understand that District Skills Department reserves the right to modify, cancel, suspend or terminate any aspect of the RFP process at any time, for any reason, without giving prior notice and District Skills department (including their officers, employees, consultants) will not be bound by this RFP.

Yours Faithfully,

(Signature, name and designation of the Authorized signatory)
(Name and seal of the applicant)

Annexure II: Technical Proposal
Technical proposal Submission form

To

Dear Sir ,

I/We the undersigned, Amin Training program accordance with your Request for Proposal dated _____, We are hereby submitting our Proposal, which includes this technical proposal, and a financial proposal sealed in a separate envelope.

We hereby declare that all the information and statements made in this proposal are true and accept that any misinterpretation contained in it may lead to our disqualification. If negotiations are held during the period of validity of the proposal, we undertake to negotiate on the basis of the proposed staff. Our Proposal is binding upon us and subject to the modifications resulting from contract negotiations. I further certify that I am the competent authority in my company authorized me to make this declaration and signatory authority on behalf of the organization.

Your Sincerely

Authorized Signature (In full and initials): _____

Name and Title of Signatory: _____

Name of Firm: _____

Address: _____

Location: _____ Date: _____

Details of the Applicant

Name of Applicant	
Constitution of the Applicant	
Year of Incorporation	
Address	
Name, Designation and contact details of Authorized signatory	Name Designation Mobile no Email Id Address
Name, Designation and contact details of point of contact of the Applicant	Name Designation Mobile no Email Id Address

Turnover of the Organization

Financial Turn Over or Balance Sheet of the Organization / Institute

S. No.	Financial years	Turnover in INR
1.	2021-22	
2.	2022-23	
3.	2023-24	
Average turnover in three financial years		

Authorized Signatory..... (In full initials and seal)

Name of the Organization:

Annexure: III
Financial Proposal Submission Form

To

Dear Sir/ Madam

We, the undersigned offer to provide our services for the assignment "Amin Training Program" in accordance with your RFP dated _____. Our attached financial proposal is _____ (insert amount(s) in words and figure) This is inclusive of any applicable taxes.

Our financial proposal shall be binding upon us subject to the modifications resulting from contract negotiations, up to expiration of the validity period of the proposal. We undertake that, in competing for (and, if the award is made to us, in executing) the above contract, we will strictly observe the laws against fraud and corruption in force in India namely "Prevention of Corruption" Act 1988".

S.N	Course Name	Course Hour	One unit cost	180 unit cost	Total Cost

Amount in word

We understand you are not bound to accept any proposal you receive. We remain, yours sincerely

Authorized Signature (in full and initials): _____
 Name and Title of Signatory: _____
 Name of Firm: _____
 Address: _____
 Location: _____ Date: _____

Annexure IV : Format for Power of Attorney

(To be provided in original on stamp paper of value required under law duly signed by Implementing Agency)

Dated: **POWER OF ATTORNEY**

To whomsoever it may concern

Know all men by present, we..... (name and registered address of the applicant) do hereby constitute, appoint and authorize Mr..... (name of the person(s) domiciled at (address) acting as (designation and the name of the agency) as Authorized Signatory and whose signature is attested below, as our attorney, to do in our name and on our behalf, all such acts, deeds and things necessary in connection with or incidental to our

Proposal for award of Agreement for "Amin(Surveyor)Training Program " involving the deliverables as per the agreement with District Skills Department, Ramgarh, vide Request for Proposal (RFP) document dated....., issued by the District Skills Officer , Ramgarh, including signing and submission of all documents and providing information and responses to clarifications enquiries etc. as may be required, representing us in all matters, signing and executing contracts and undertakings consequent to acceptance of our Proposal and generally dealing with District Skills Department, Ramgarh in all matters in connection with our Proposal for the said Project.

We hereby agree to ratify all acts, deeds and things lawfully done by our said attorney pursuant to this Power of Attorney and that all acts, deeds and things done by our aforesaid attorney shall and shall always be deemed to have been done by us.

For
(Signature)
(Name, title and address)

Accept
(Attested signature of Mr.....) (Name, title and address of the attorney)

Notes:

- To be executed by implementing Agency
- The mode of execution of the Power of Attorney should be in accordance with the procedure, if any, laid down by the applicable law and the charter documents of the executants(s) and when it is so required the same should be under common seal affixed in accordance with the required procedure.
- Also, wherever required, the executants(s) should submit for verification the extract of the charter documents and documents such as a board resolution / power of Attorney in favour of the person executing this Power of Attorney for the delegation of power here under on behalf of the executants.

Annexure V : Format for Performance Bank Guarantee (To be issued by bank)

This deed of guarantee executed at By (Name of the bank) having its Head/Registered office at (Hereinafter referred to as "the guarantor") which expression shall unless it be repugnant to the subject or context thereof include its heirs, executors, administrators, successors and assigns; In favour of the District Skills Officer, Ramgarh having its office at, Ramgarh, Jharkhand, India (hereinafter called "DSO, Ramgarh" which expression shall unless it be repugnant to the subject or context thereof include its heirs, executors, administrators, successors and assigns) Whereas M/s.....an agency/company/firm formed under (Specify the applicable law) and having its registered office at..... has been, consequent to conduct and completion of a competitive request for proposal / EOI process in accordance with the letter of requirements document No..... Dated..... /...../2024 issued by District Skills officer, Ramgarh and selected M/s (Hereinafter referred to as the Applicant) for the agreement by DSO Ramgarh as more specifically defined in the aforementioned Document including statement of work and the agreement executed between DSO, Ramgarh and Applicant. The Agreement requires the Applicant to furnish an unconditional and irrevocable Bank guarantee for an amount of Rs /- (Rupees..... only) by way of security for guaranteeing the due and faithful compliance of its obligations under the agreement.

Whereas, the applicant approached the guarantor and the guarantor has agreed to provide a guarantee being these presents:

Now this deed witnessed that in consideration of the premises we..... Bank hereby guarantee as follows:

1. The applicant shall implement the project, in accordance with the terms and subject to the conditions of the agreement, and fulfil its obligations there under
2. We, the Guarantor, shall, without demur, pay to DSO, Ramgarh, an amount not exceeding INR(Rupees..... only) within 7 (seven) days of receipt of a written demand therefore, from DSO, Ramgarh, stating that the Applicant has failed to fulfil its obligations as stated in clause 1 above.
3. The above payment shall be made by us without any reference to the Applicant or any other person irrespective of whether the claim of DSO, Ramgarh is disputed by Applicant or not.
4. The guarantee shall come into effect from (Start date) and shall continue to be in full force and effect till the earlier of its expiry at 1700 hours IST on(expiry Date) (both dates inclusive) or till the receipt of a claim from the DSO Ramgarh under this guarantee which is one month after the expiry of performance guarantee whichever is earlier. Any demand received by the guarantor from DSO Ramgarh prior to the expiry date shall survive the expiry of this guarantee till such time that all the money payable under this guarantee by the guarantor to DSO Ramgarh.
5. In order to give effect to this guarantee. DSO, Ramgarh shall be entitled to treat the guarantor as the principal debtor and the obligations of the guarantor shall not be affected by any variations in the terms and conditions of the agreement or other documents by the DSO, Ramgarh or by extension of time of performance granted to the Applicant or any postponement for any time of the power exercisable by DSO Ramgarh against the Applicant or forbear or enforce any of the terms and conditions of the agreement and we shall not relive from our obligations under this guarantee on account of any such variation, extension, forbearance or omission on the part of DSO Ramgarh, or any indulgence by DSO Ramgarh to the Applicant to give such matter or thing

Whatsoever which under the law relating to sureties would but for this provision have effect of so relieving us.

6. This guarantee shall be irrevocable and shall remain in full force and effect until all our obligations under this guarantee are duly discharged.
7. The guarantor has power to issue this guarantee and the undersigned is duly authorized to execute this guarantee pursuant to the power granted under.....

In witness, where of the guarantor has set its hands hereunto on the day, month and year first herein above written.
Signed and delivered by.....Bank by the hand of Shri..... its
Authorized Signatory.....Bank.

right or remedy that may be available to the Authority under the Bidding Documents and/or the Lease Agreement, or otherwise.

The Authority reserves the right to verify all statements, information and documents submitted by the Bidder in response to this Request for Proposal. Any such verification or lack of such verification by the Authority shall not relieve the Bidder of its obligations or liabilities hereunder nor will it affect any rights of the Authority there under.

Any condition or qualification or any other stipulation contained in the Bid shall render the Bid liable to rejection as a nonresponsive Bid.

The documents including this RFP and all attached documents, provided by the Authority are and shall remain or become the property of the Authority and are transmitted to the Bidders solely for the purpose of preparation and the submission of a Bid in accordance herewith. Bidders are to treat all information as strictly confidential and shall not use it for any purpose other than for preparation and submission of their Bid. The provisions of this Clause 2.7.8 shall also apply mutatis mutandis to Bids and all other documents submitted by the Bidders, and the Authority will not return to the Bidders any Bid, document or any information provided along therewith.

Note

- Office of the Skill Officer reserves the right to change any schedule. Please visit the website mentioned in the RFP document regularly for the same.
- Proposals must be received not later than time, date and venue mentioned in the Fact Sheet. Proposals that are received after the specified date and time will not be considered.

Annexure - VI

Undertaking for non-blacklisting

(On Stamp Paper of Rs 100/- duly notarized)

Date: dd/mm/yyyy

I, _____, Designation _____, do hereby declare and undertake as under.

- 1) I declare that, we have perused and examined the RFP document including addendum, condition of contract, specification, drawings, bill of quantity etc. forming part of RFP and accordingly, I submit our offer to execute the work as per RFP documents at the rates quoted by us.
- 2) I declare that neither _____ firm M/s _____ nor the Director /Partners / _____ of the firm M/s _____ Proprietors has not been charged with any prohibitors and /or penal action such as demotion, suspension, black listing / de- registration or any other action under the law by any Government and / or Semi Government and/ or Government Undertaking.
- 3) I further declare that if, we allotted the work and failed to carry out the allotted work in accordance with the terms and conditions and within the time prescribed and specified, Office of the Development Section in charge, Ramgarh district, Jharkhand is entitled to carry out the work allotted to me by any other means at my risk and cost, at any stage of the contract.
- 4) I, indemnify Head of the department and the other Officer of the Development Section, Ramgarh district, Jharkhand or their agents for any Damages, Loss, or Injury, any legal suit, proceeding or legal action whatsoever that may be caused at any time by me or any other staff of _____ company, for the work undertaken and all such damage, damages, injury or loss, legal suit, legal action, I/we shall be solely responsible in individual as well as official capacity and such loss, damages, injury shall be made good and/ or as the case may be shall be paid immediately by me / Company to the satisfaction of the Office of the Development Section in charge, Ramgarh district, Jharkhand

Dated _____ day of _____, 20__

Identified by me

Before me

Advocate